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Dear Friends,

I'm Bergen County Surrogate Mike Dressler, here to give you some simple instructions on how to send and submit a **Notice of Probate** for filing and recording with the Surrogate's Court.

First, it is important to note that statute does not at this time specifically include provisions for the verity, filing and recording of electronic mail, as specifically related to an official Notice of Probate by Court. As such, the Court requires the following:

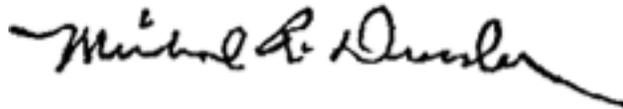
“Within 60 days after the date of the probate of a will, the personal representative shall cause to be mailed to all beneficiaries under the will and to all persons designated by R. 4:80-1(a)(3), at their last known addresses, a notice in writing that the will has been probated, the place and date of probate, the name and address of the personal representative and a statement that a copy of the will shall be furnished upon request.” - N.J.S.A. 4:80-6

Please remember that you must list and include all the names and addresses of the Beneficiaries and Next of Kin in the appropriate spaces on the document. You will also want to include a statement attached that informs the recipients that a copy of the Last Will and Testament will be provided to all the Beneficiaries and all the Next of Kin upon request. And, always remember, if you are having difficulty in crafting a Notice of Probate or any other document for the Court, you may wish to contact an attorney to safeguard your interests. Once you have made a copy of the Notice of Probate for all the Beneficiaries and all the Next of Kin of the Decedent, mail the copy of the Notice of Probate to all the Beneficiaries and all the Next of Kin of the Decedent.

A Notice of Probate should generally be sent via certified mail, return receipt requested, though it can also be sent via regular mail or hand delivered. Copies of each letter and receipts proving that each person has received notice must be saved.

Thank you in advance for your time and attention to these intricate matters during such a difficult time. Although I assure you that in doing so, you will permit us to serve you as efficiently and effectively as possible, perhaps even to save you important time and money wasted on postage and other fees. If you ever have a question about these documents or any other pertaining to the Court, please do not hesitate to call one of my clerks at (201) 336-6700. [CLICK HERE](#) to return to the our main video page.

Thank you.

A handwritten signature in black ink, appearing to read "Michael R. Quader". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

Bergen County Surrogate Judge