

Bergen County Surrogate's Court

ADMINISTRATION FACT SHEET



TWO BERGEN COUNTY PLAZA
Fifth Floor
Hackensack, NJ 07601-7000
(201) 336-6700

Name of deceased _____ SSN _____

Also known as (a/k/a) _____

Address of deceased _____

Date of Death _____ Date of Birth _____

Name of Administrator _____ SSN _____

Address _____

Phone: _____ email: _____

Name of Administrator (if more than one being appointed) _____

Address _____ SSN _____

Phone: _____ email: _____

Value of Personal Estate \$ _____ Value of Real Estate \$ _____

***ABOVE VALUE OF ESTATE CANNOT BE ZERO! There MUST be a value filled in. If the value is below \$50,000 for Surviving Spouse (\$20,000 for Next-of-Kin such as child, sibling, niece/nephew), you must itemize. Failure to do so will result in a delay in the administration process. ***

Amount of Surety Bond \$ _____

Number certified copies Letters of Administration requested: _____

NEXT OF KIN	RELATIONSHIP	ADDRESS	DATE OF BIRTH (IF MINOR)
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FOR INTERNAL USE ONLY: DO NOT WRITE BELOW THIS LINE

Deposition no yes,
Complaint to _____
Bill to _____

Entire estate passes to surviving spouse,
parent, grandparent, child, stepchild, legally
adopted child, or the issue of any child or
legally adopted child:
 yes no

Attorney of record _____

Street Address: _____

TOWN/STATE/ZIP: _____ Phone: _____

State of New Jersey
Bergen County Surrogate's Court

In the matter of the Estate of:

_____, Deceased

}

RENUNCIATION
OF ADMINISTRATOR

To: _____, Surrogate of the County of Bergen:

I, _____, _____ and next of kin of the above decedent, late of
Name of Next of kin relationship to deceased

_____ in the County of Bergen, State of New Jersey do hereby renounce my
Residence of Deceased

right of Administration, and request the appointment of _____ .
Name of person being appointed

Signature of Person Renouncing

STATE OF _____ }
COUNTY OF _____ } ss.

Be it remembered, that on this, ____/____/____, before me, undersigned authority,
_____ personally appeared who I am satisfied are the persons in the foregoing
instrument, to whom I first made known the contents thereof, and thereupon they acknowledged that they signed, sealed
and delivered the same as his act and deed, for the uses and purposes therein expressed.

Subscribed and sworn to before me on:

____/____/____

Notary Name:

Expiration Date:

Notary Seal:

Address of Person Renouncing